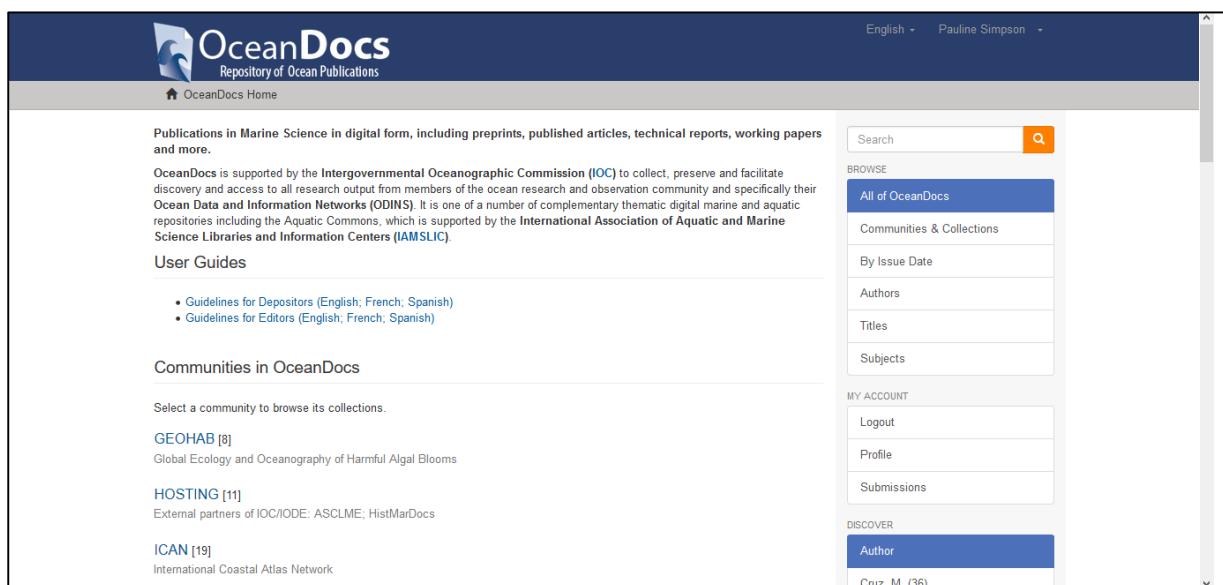


OCEANDOCs SEARCH GUIDE: Browse, Discover, Simple' and Advanced Search

(June 2016)

Go to the OceanDocs Home Page: <http://www.oceandocs.org/>

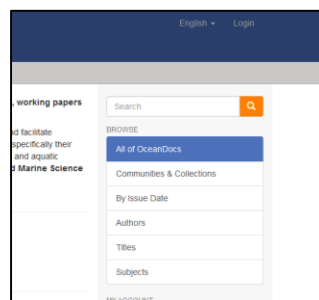
You can search OceanDocs without Login (ie you have registered) but there is some functionality that will not be available to you (Export; RSS Feed etc)



The screenshot shows the OceanDocs website interface. At the top, there is a dark blue header with the OceanDocs logo and the text 'Repository of Ocean Publications'. To the right of the header, there are language and user options: 'English -' and 'Pauline Simpson -'. Below the header is a navigation bar with a home icon and the text 'OceanDocs Home'. The main content area is divided into several sections: 'Publications in Marine Science in digital form, including preprints, published articles, technical reports, working papers and more.'; 'OceanDocs is supported by the Intergovernmental Oceanographic Commission (IOC) to collect, preserve and facilitate discovery and access to all research output from members of the ocean research and observation community and specifically their Ocean Data and Information Networks (ODINS). It is one of a number of complementary thematic digital marine and aquatic repositories including the Aquatic Commons, which is supported by the International Association of Aquatic and Marine Science Libraries and Information Centers (IAMSLIC).'; 'User Guides' with links for 'Guidelines for Depositors (English; French; Spanish)' and 'Guidelines for Editors (English; French; Spanish)'; 'Communities in OceanDocs' with a prompt to 'Select a community to browse its collections.' and three listed communities: 'GEOHAB [8] Global Ecology and Oceanography of Harmful Algal Blooms', 'HOSTING [11] External partners of IOC/ODE: ASCLME; HistMarDocs', and 'ICAN [19] International Coastal Atlas Network'. On the right side, there is a sidebar with a search box at the top. Below the search box is a 'BROWSE' section with a list of options: 'All of OceanDocs' (highlighted in blue), 'Communities & Collections', 'By Issue Date', 'Authors', 'Titles', and 'Subjects'. Below the browse section is a 'MY ACCOUNT' section with links for 'Logout', 'Profile', and 'Submissions'. At the bottom of the sidebar is a 'DISCOVER' section with a link for 'Author' (highlighted in blue) and a count 'Cruz, M. (36)'. The overall layout is clean and professional, with a focus on navigation and search options.

BROWSE

Use the Browse options at the top of the Right Hand (RH) sidebar. It allows you to go through a list of items in some specified order:



This is a close-up screenshot of the right-hand sidebar from the OceanDocs website. It shows the 'BROWSE' section, which is a vertical list of navigation options. At the top of this section is a search box with a magnifying glass icon. Below the search box, the 'BROWSE' section contains the following items: 'All of OceanDocs' (highlighted in blue), 'Communities & Collections', 'By Issue Date', 'Authors', 'Titles', and 'Subjects'. Below the 'BROWSE' section, the 'MY ACCOUNT' section is partially visible, showing 'Logout', 'Profile', and 'Submissions'. The 'DISCOVER' section is also partially visible at the bottom, showing 'Author' (highlighted in blue) and 'Cruz, M. (36)'. The sidebar is set against a light gray background, and the overall design is consistent with the main website screenshot.

Browse by Community/Collection takes you through the communities in alphabetical order and allows you to see the Sub-communities and Collections within each Community.

Browse by Title allows you to move through an alphabetical list of all titles of items in OceanDocs.

Browse by Author allows you to move through an alphabetical list of all authors of items in OceanDocs.

Browse by Subject allows you to move through an alphabetical list of subjects assigned to items in OceanDocs.

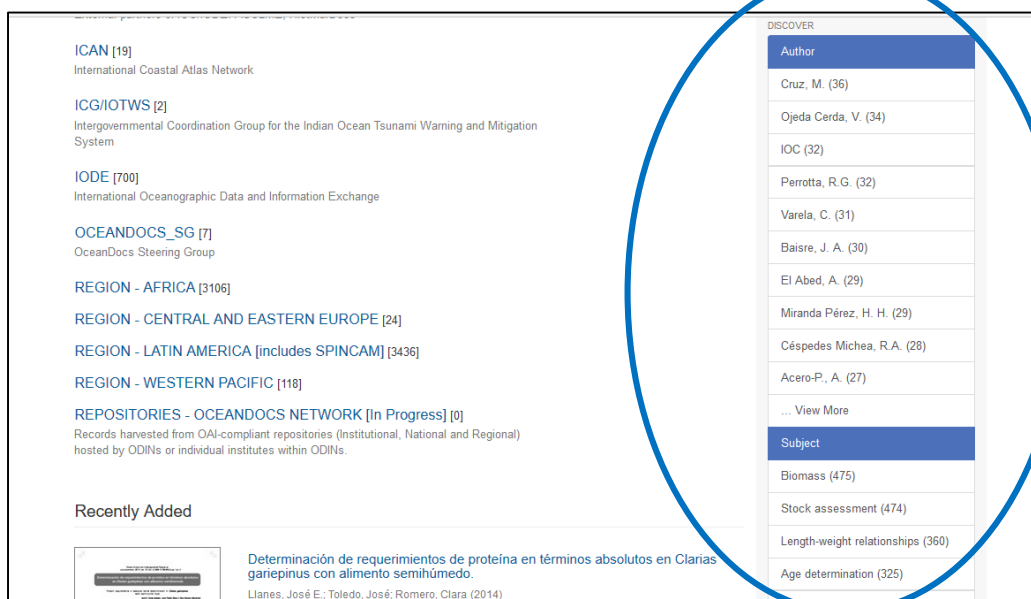
DISCOVER

The Discover option is a faceted search option (also called faceted navigation, guided navigation, or parametric search) which breaks up search results into multiple categories, typically showing counts for each, and allows the user to "drill down" or further restrict their search results based on those facets.

The different enabled facets are visualized in a "Discover" section on the Right Hand sidebar,

In OceanDocs there are 3 Sidebar Facets, Author, Subject and Date Issued. It's important to know that multiple metadata fields are included in one facet. For example, the Author facet includes values for all dc.contributor.* fields (editor, corporate author etc).

Another important property of the Right Hand sidebar facets is that their contents are automatically updated to the context of the page. On Collection homepages or Community homepages it will include information about the items included in that particular Collection or Community.



The screenshot displays the OceanDocs interface. On the left, there is a list of communities with their respective counts and descriptions:

- ICAN [19] International Coastal Atlas Network
- ICG/IOTWS [2] Intergovernmental Coordination Group for the Indian Ocean Tsunami Warning and Mitigation System
- IODE [700] International Oceanographic Data and Information Exchange
- OCEANDocs_SG [7] OceanDocs Steering Group
- REGION - AFRICA [3106]
- REGION - CENTRAL AND EASTERN EUROPE [24]
- REGION - LATIN AMERICA [includes SPINCAM] [3436]
- REGION - WESTERN PACIFIC [118]
- REPOSITORIES - OCEANDocs NETWORK [In Progress] [0] Records harvested from OAI-compliant repositories (Institutional, National and Regional) hosted by ODINs or individual institutes within ODINs.

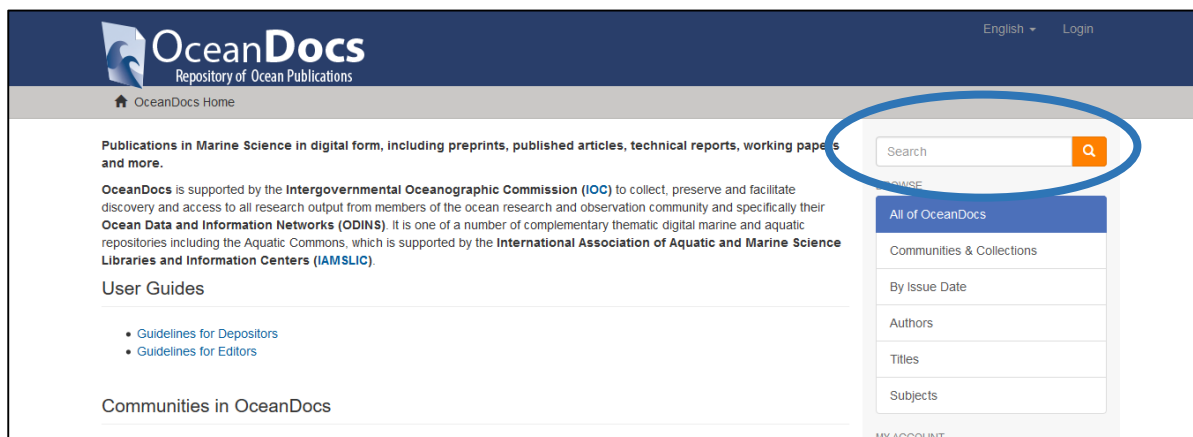
Below this list is a "Recently Added" section with a small thumbnail and a title: "Determinación de requerimientos de proteína en términos absolutos en Clarias gariepinus con alimento semihúmedo." by Llanes, José E.; Toledo, José; Romero, Clara (2014).

On the right, the "DISCOVER" sidebar is highlighted with a blue circle. It contains two facets:

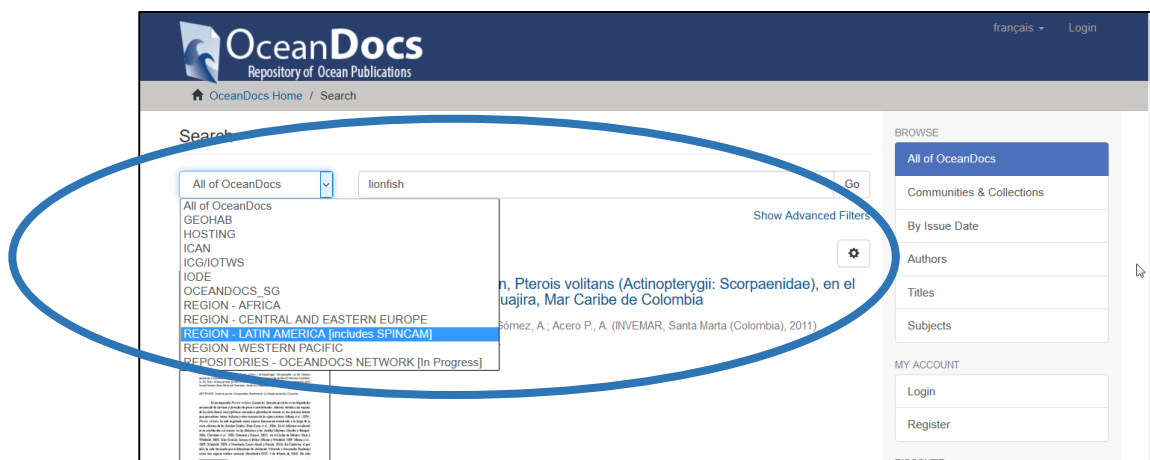
- Author** (selected): Cruz, M. (36), Ojeda Cerda, V. (34), IOC (32), Perrotta, R.G. (32), Varela, C. (31), Baisre, J. A. (30), El Abed, A. (29), Miranda Pérez, H. H. (29), Céspedes Michea, R.A. (28), Acero-P., A. (27), and a "View More" link.
- Subject**: Biomass (475), Stock assessment (474), Length-weight relationships (360), and Age determination (325).

SEARCH

To search all of OceanDocs, use the Search box at the top Right Hand of the Home page



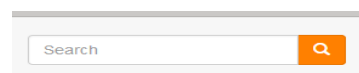
Once you have started your search and display results, you can also search via the search box at the top of the results screen. This search box gives you the opportunity to limit your search to a specific Community offering a dropdown Community selection.



Or you can limit your search to a specific Collection; navigate to that Community or Collection page and then use the search box on that page. If you get no results then you can broaden your search to all of OceanDocs.

The screenshot shows the OceanDocs website interface. At the top, there is a navigation bar with the OceanDocs logo and 'Repository of Ocean Publications'. Below this, the breadcrumb trail reads 'OceanDocs Home / ICAN'. The main content area is titled 'ICAN' and includes a 'BROWSE BY' section with buttons for 'By Issue Date', 'Authors', 'Titles', and 'Subjects'. Below this is a search box with a 'Go' button. To the right, there is a search bar and a navigation menu with options: 'Search OceanDocs' (selected), 'This Community', 'All of OceanDocs', 'Communities & Collections', 'By Issue Date', 'Authors', 'Titles', 'Subjects', and 'This Community'. A blue oval highlights the search bar and the 'All of OceanDocs' and 'This Community' options.

Search Tips



What is searched in the main search box

The word(s) you enter in the main search box will be searched against *the title, author, subject, abstract, series, sponsor, language and identifier* fields of each item's record

- searches are not case sensitive
- it can only find a record if the metadata contains the term/s or phrase (in whatever language) - remember OD holds under 10,000 records it is not definitive and cannot compete with databases like ASFA; but a strong point is the amount of grey literature in its' collections.

What is NOT searched - Stop Words

The search engine ignores certain words that occur frequently in English, but do not add value to the search. These are:

"a", "and", "are", "as", "at", "be", "but", "by", "for", "if", "in", "into",

"is", "it", "no", "not", "of", "on", "or", "such", "the", "to", "was"

Truncation

Use an asterisk (*) after a word stem to get all hits having words starting with that root, for example:



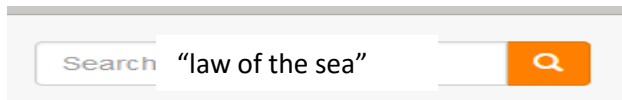
will retrieve fish, fishing, fisher, fisherfolk etc.

Stemming

The search engine automatically expands words with common endings to include plurals, past tenses ...etc., but not when the term is included in a phrase search.

Phrase Searching

To search using multiple words as a phrase, put quotation marks (") around the phrase.



Exact word match

Put a plus (+) sign before a word if it **MUST** appear in the search result. For instance, in the following search the word "culling" is optional, but the word "lionfish" must be in the result.

`+lionfish culling`

Eliminate items with unwanted words

Put a minus (-) sign before a word if it should not appear in the search results. Alternatively, you can use **NOT** (see also Boolean searching). This can limit your search to eliminate unwanted hits. For instance, in the search

`Lionfish -grouper OR lionfish NOT grouper`

you will get records containing the word "lionfish", **except** those that also contain the word "grouper", so the NOT operator should be used carefully!

Boolean searching

The following Boolean operators can be used to combine terms. Note the Boolean Operators must be **CAPITALIZED!**

AND - to limit searches to find items containing all words or phrases combined with this operator, e.g.

`Lionfish AND grouper` will retrieve all items that contain **BOTH** the words "lionfish" and "grouper".

OR - to enlarge searches to find items containing any of the words or phrases surrounding this operator

Lionfish OR grouper will retrieve all items that contain EITHER the words "lionfish" or "grouper".


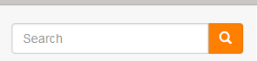
“law of the sea” OR unclos

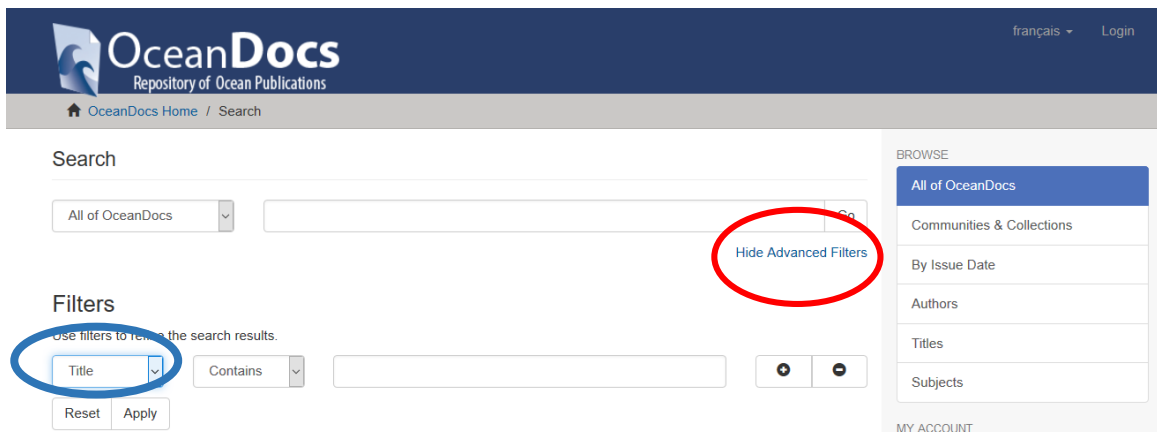
NOT - to exclude items containing the word following this operator, e.g.

Lionfish NOT grouper will retrieve all records that contain the word "lionfish" EXCEPT those also containing the word "grouper".

ADVANCED FILTERS

Offers a search, where a user can modify the list of displayed search results by specifying additional "filters" that will be applied on the list of search results. A filter is a condition applied to specific facets.

To access, click on the  by the side of general Search box  and it will take you to the screen containing the link to the Advanced Filters. It will however give you a search result of all of OceanDocs, but it does get you directly to Advanced Filters. Click on **Hide/Show Advanced Filters** if it is not already displayed.



The advanced filters allow you to specify the fields you wish to search, and to combine these searches with the Boolean "AND", "OR", "NOT".

You can restrict your search to a Community by clicking on the dropdown arrow to the left of the top box. If you want your search to encompass all of OceanDocs, leave that box in that default position.

Under **Filters** select the field to search in the left hand column and enter the word or phrase you are searching in the blank search field. You have the option of selecting 'Contains' Not Contains' etc. You can select the Boolean Operators AND or NOT to combine searches by clicking on the icons to the right.



Click **Apply** or use Reset if you want to edit your search.

Remember if you have used the main search field and obtained a result and then use the filters you will be searching only within the subset of the main search results

Field Targeted Searches

Within Advanced Filters you can select the field you wish to search in without first using the main search (leave it blank - though select All OceanDocs before starting the search)

EXPORT

To export a citation **you must be a registered user**. Click on the item title and on the Right Hand sidebar click on either Export Item or Export Metadata.

[end]